Outstanding Care,
Compassionate People,
Healthier Communities

NHS
Sherwood Forest Hospitals
NHS Foundation Trust

King's Mill Hospital
Mansfield Road
Sutton in Ashfield
Nottinghamshire
NG17 4JL

Tel: 01623 622515
Join today: www.sfh-tr.nhs.uk

Direct Line: 01623 672232
Our Ref: 1695
E-mail: sfh-tr.foi.requests@nhs.net

25the November 2026

[redacted]

Dear Sir/Madam

Freedom of Information Act (FOI) 2000 - Request for Information Reference: Associate Healthcare Scientist – Medical Engineering Job Vacancy

I am writing in response to your request for information under the FOI 2000.

I can confirm in accordance with Section 1 (1) of the Freedom of Information Act 2000 that we do hold the information you have requested. A response to each part of your request is provided below. Please accept our sincere apologies for the delay.

FOI Request / Question	Question Response	Is there an exemption?	Exemption	Exemption Details
1. Total number of applications received.	96			
2. Total number of applicants shortlisted for interview.	6			
3. Total number of appointments made	<5			
4. The number of applicants who were assessed as meeting the minimum/essential criteria.	6 met the threshold for interview			
5. The number of applicants who had any form of prior NHS engineering experience.	25 had previous NHS experience			
6. The number of applicants who declared themselves eligible for the Guaranteed Interview Scheme (GIS).	<5			
7. The number of GIS applicants who were shortlisted.	0 shortlisted, did not meet minimum threshold			
8. The number of GIS applicants who were appointed.	N/A			
9. The number of GIS applicants who were assessed as meeting the minimum/essential criteria.	Please see Q7			
10. The number of GIS applicants who had any form of prior NHS engineering experience.	<5			

Patient Experience Team
01623 672222
sfh-tr.pet@nhs.net

disability confident EMPLOYER

We are proud to be a smoke-free site

Trust Chair Rukshana Kapasi OBE
Chief Executive Jon Melbourne

11. Any guidance for defining what constitutes meeting an essential/minimum criteria and how this is recorded on a sample/blank shortlisting matrix.	No documentation, hiring manager makes this decision based on number of applicants and how many positions available.			
12. Definitions of the typical scoring matrix used (e.g. 0-3) and what defines as having met the essential/minimum criteria.	scoring matrix is 1 - mentioned within application or 0 - no mention in application.			
13. Any procedure used to determine whether an applicant who declares eligibility under GIS meets the essential/minimum criteria for a vacancy.	Must still meet minimum threshold set by manager.			
14. Any guidance explaining how the essential/minimum criteria are defined and assessed for GIS applicants.	In the same way as any other applicant.			
15. Any guidance explaining how the GIS operates when a recruitment campaign receives a high volume of applications.	In the same way as low volume.			

Patient Experience Team
01623 672222
sfh-tr.pet@nhs.net

disability confident EMPLOYER

We are proud to be a smoke-free site

Trust Chair Rukshana Kapasi OBE
Chief Executive Jon Melbourne

I trust this information answers your request. Should you have any further enquiries or queries about this response please do not hesitate to contact me. However, if you are unhappy with the way in which your request has been handled, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Sally Brook Shanahan, Director of Corporate Affairs, King's Mill Hospital, Mansfield Road, Sutton in Ashfield, Nottinghamshire, NG17 4JL or email sally.brookshanahan@nhs.net.

If you are dissatisfied with the outcome of the internal review, you can apply to the Information Commissioner's Office, who will consider whether we have complied with our obligations under the Act and can require us to remedy any problems. Generally, the Information Commissioner's Office cannot decide unless you have exhausted the internal review procedure. You can find out more about how to do this, and about the Act in general, on the Information Commissioner's Office website at: https://ico.org.uk/your-data-matters/official-information/.

Complaints to the Information Commissioner's Office should be sent to FOI/EIR Complaints Resolution, Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Telephone 0303 1231113, email casework@ico.org.uk.

If you would like this letter or information in an alternative format, for example large print or easy read, or if you need help with communicating with us, for example because you use British Sign Language, please let us know. You can call us on 01623 672232 or email sfh-tr.foi.requests@nhs.net.

Yours faithfully

Information Governance Team

All information we have provided is subject to the provisions of the Re-use of Public Sector Information Regulations 2015. Accordingly, if the information has been made available for re-use under the Open Government Licence (OGL) a request to re-use is not required, but the licence conditions must be met. You must not re-use any previously unreleased information without having the consent from Sherwood Forest Hospitals NHS Foundation Trust. Should you wish to re-use previously unreleased information then you must make your request in writing. All requests for re-use will be responded to within 20 working days of receipt.

Patient Experience Team
01623 672222
sfh-tr.pet@nhs.net

disability confident EMPLOYER

We are proud to be a smoke-free site

Trust Chair Rukshana Kapasi OBE
Chief Executive Jon Melbourne